



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

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October 30, 2012

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS:
UNDERGROUND FUEL STORAGE TANK REMOVAL AND
REPLACEMENT PROJECT FOR
ENVIRONMENTAL HEALTH OFFICE IN BALDWIN PARK
ESTABLISH CAPITAL PROJECT AND
APPROVE PROJECT BUDGET
CAPITAL PROJECT NO. 87138
(FIRST DISTRICT) (3 VOTES)**

SUBJECT

Approval of the recommended actions will establish Capital Project No. 87138 for the Underground Storage Tank Removal and Replacement Project at the Department of Public Health–Environmental Health Office in Baldwin Park, approve the proposed Project budget, and authorize the Department of Public Works to deliver the proposed Project.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed Underground Fuel Storage Tank Removal and Replacement Project is categorically exempt under the California Environmental Quality Act since the work involves replacement or reconstruction of an existing utility system involving negligible or no expansion capacity.
2. Establish Capital Project No. 87138 for the Underground Fuel Storage Tank Removal and Replacement Project for the Department of Public Health-Environmental Health Office in Baldwin Park with a total proposed Project budget of \$382,250.

"To Enrich Lives Through Effective And Caring Service"

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Intra-County Correspondence Sent Electronically Only**

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

3. Approve and authorize the Department of Public Works to complete the proposed Project using a Board-awarded Job Order Contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

Approval of the recommended actions will establish Capital Project No. 87138 for the Underground Storage Tank Removal and Replacement Project (Project) at the Department of Public Health (Public Health)–Environmental Health Office in Baldwin Park, allow the Department of Public Works (Public Works) to complete the proposed Project using a Job Order Contract (JOC), and find the proposed Project exempt from the California Environmental Quality Act (CEQA).

Background

The proposed Project will replace the existing diesel fuel storage tank at Public Health's Environmental Health Office at 5050 Commerce Drive, in the City of Baldwin Park. On November 18, 2010, the existing 10,000 gallon underground tank, used to operate the backup power generator, failed the air pressure test in the secondary fuel line required by Senate Bill 989. It was determined to be a better long-term solution and more cost-effective to install a replacement aboveground fuel storage tank than to complete the repairs to the underground storage tank necessary to pass the Senate Bill 989 test.

Approval of the recommended actions will allow Public Works to remove the existing storage tank and replace it with a smaller 2,500 gallon aboveground fuel storage tank. Public Works proposes to use an as-needed consultant to complete the plans/specifications and obtain permits, and use a JOC for the tank removal, any required minor soil clean-up and disposal, and construction of the proposed Project. If soil contamination is found to be more widespread and the cost for clean-up exceeds the current budgeted amount, we will return to the Board to request allocation of additional funding to remediate the soil.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Operational Effectiveness (Goal 1) and Fiscal Sustainability (Goal 2) as the proposed Project is an investment in public infrastructure and emergency preparedness.

FISCAL IMPACT/FINANCING

The total proposed Project cost, including plans and specifications, construction, and County services is estimated at \$382,250. Sufficient funds are available in the Fiscal Year 2012-13 Capital Projects/Refurbishments Budget (Capital Project No. 87138) to fund the proposed Project. The proposed Project is funded entirely with prior year net County cost. The Project Schedule and Budget Summary are included in the Attachment.

Operating Budget Impact

Based on the proposed Project description, Public Health does not anticipate any additional ongoing or one-time costs resulting from the recommended actions.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and revised on December 15, 2009, the proposed Project is exempt from Civic Art Policy funding allocation requirement because the total proposed Project cost is less than \$500,000.

ENVIRONMENTAL DOCUMENTATION

The proposed Project is categorically exempt from the CEQA pursuant to State CEQA Guidelines Sections 15302(c) and 15330, because the work involves replacement or reconstruction of an existing facility or structure, in this case part of a utility system involving negligible or no expansion of capacity and associated as necessary minor cleanup actions to prevent, minimize, and eliminate the treatment or release of a hazardous substance.

CONTRACTING PROCESS

Public Works intends to use an as-needed architect/engineer consultant to design and obtain jurisdictional permit for the proposed Project. The construction is planned to be completed using a qualified JOC managed by Public Works.

IMPACT ON CURRENT SERVICES

Construction will be completed in phases with close coordination with Public Health in order to minimize impacts to the existing Environmental Health operations.

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October 30, 2012
Page 4

CONCLUSION

Please return one adopted copy of this Board letter to the Chief Executive Office, Capital Projects Division, the Department of Public Health, and the Department of Public Works, Project Management Division I.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:RLR:DJT
SW:CV:zu

Attachment

c: Executive Office, Board of Supervisors
County Counsel
Arts Commission
Internal Services
Public Health
Public Works

**DEPARTMENT OF PUBLIC WORKS:
UNDERGROUND FUEL STORAGE TANK REMOVAL AND
REPLACEMENT PROJECT FOR
ENVIRONMENTAL HEALTH IN BALDWIN PARK
ESTABLISH CAPITAL PROJECT AND
APPROVE PROJECT BUDGET
CAPITAL PROJECT NO. 87138**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Plans and Specifications	11/2012
Jurisdictional Approvals	02/2013
Bid Period	03/2013
Substantial Completion	09/2013
Project Acceptance	11/2013

II. PROJECT BUDGET SUMMARY

Project Activity	Approved Project Budget
Land Acquisition	\$ 0
Construction	
Construction Contract	\$ 200,000
Change Orders Allowance	50,000
Civic Arts	0
Subtotal	\$ 250,000
Programming/Development	\$ 0
Plans and Specs	\$ 40,000
Consultant Services	
Site Planning	\$ 0
Hazardous Materials & Soils Testing	33,250
Geotech/Soils Report	0
Material Testing	0
Cost Estimating	0
Legal	
Construction/Change Order	0
Other: Document Management	
Other: Commissioning	0
Subtotal	0
	\$ 33,250
Miscellaneous Expenditures	\$ 2,000
Jurisdictional Review/Plan Check/Permit	\$ 5,000
County Services	
Code Compliance Inspection	\$ 20,000
Contract Administration	5,000
Project Management	20,000
Project Management Support Services	0
DPW Job Order Contract Management	0
Project Technical Support	2,000
Countywide Compliance Section of ISD	5,000
County Counsel	0
Regional Planning	0
Subtotal	\$ 52,000
TOTAL	\$382,250